





ROBERT'S RULES OF ORDER

AGENDAS INCLUDE:

- Guest and Public Comments
- Regular reports
- Presentations
- Ongoing business
- New Business
- Roundtable

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MOTIONS

“Business is brought before an assembly by the motion of a member.” - Robert's Rules of Order^(11.), pg. 27

USED FOR:

- Regular business (adopt agenda, approve minutes, adjourn)
- Making a decision as a group

