

Please circle one answer to each question and return the completed test.

OFFICE OF THE LIEUTENANT GOVERNOR  
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1. **If there is no room on a document for a notary seal,**
- a) it may be affixed on a certificate attached to the document, called a "loose certificate."
  - b) it may be affixed over the notary's signature.
  - c) it may be affixed on the back of the document.
  - d) it may be omitted.
2. **A notary should be guided above all, by requirements of**

- b) state law and regulation.
- c) customers and business clients.

- d) personal convenience.

8. **Keeping a journal of notarial acts is**  
a) not necessary.  
b) required by Alaskan Statute.  
c) not required by Alaskan Statute, but highly recommended.  
d) none of the above.
9. **When completing a notarial act, an Alaskan notary may use**  
a) an inking stamp.  
b) an embossed seal.  
c) no stamp is required.  
d) either a or b.
10. **An apostille**  
a) is issued by the lieutenant governor's office.

- c) may be issued by any county clerk.  
d) may be issued by some foreign consulates located in the U.S.

11. **The act of notarization**  
a) guarantees the truth of statements in a document.  
b) provides positive proof that a signature is genuine.  
c) guarantees the legality of a document.  
d) provides positive proof that a signer is honest.
12. **A notary surety bond**  
a) offers notaries no protection at all against lawsuits.  
b) protects notaries against all lawsuits.  
c) protects the public against loss resulting from wrongful notarial acts, whether intentional or unintentional.  
d) both a and c.
13. **Notaries may**  
a) advise use of a particular notarial certificate, but not supply it.  
b) not advise use of a notarial certificate, but type it as a courtesy.